

**ANNUAL REPORT OF CONSULTANT AND EXTENDED PROFESSIONAL ACTIVITIES**

WASHINGTON STATE UNIVERSITY  
 PROVOST AND ACADEMIC VICE PRESIDENT  
 FRENCH ADMINISTRATION 422  
 PULLMAN WA 99164-1046  
 TELEPHONE 335-5581

Outside work must not interfere with a faculty member's normal official University duties, including those nonclassroom responsibilities expected of all faculty members. Further, full-time faculty must not spend more than the equivalent of one day per week on average over an academic year in outside work without prior approval. Each employee discloses and obtains approval from the appropriate department chair or other supervisor for an activity beyond the employee's WSU duties within five working days from the commencement of the activity. By November 1, each employee having commercial involvements in areas related to his or her University responsibilities submits a summary of those activities to the approving supervisor. The department compiles an annual report of activity for each academic year. (For this purpose an academic year begins August 15 and runs through August 14.) The department chair transmits this report to the dean or director. The dean or director transmits this report to the Provost and Academic Vice President. See 60.44.

EMPLOYEE NAME	DEPARTMENT	ACADEMIC YEAR
---------------	------------	---------------

EMPLOYER NAME	NATURE OF EMPLOYMENT - DESCRIPTION	DAYS	DATES		APPROVED BY/DATE
			FROM	TO	

WSU1329-GENEX-138-0500	SUBMITTED BY	DATE	REVIEWED BY (DEAN/DIRECTOR)	DATE
			PROVOST	DATE